

## **Call for Board Members**

8 August 2018

Trap\door is seeking enthusiastic individuals to fill 3-4 board positions.

### **Roles and Responsibilities of the Board of Directors**

Trap\door operates according to the direction and hard work of a board made up of artists, curators, and cultural workers committed to the promotion and presentation of contemporary art in Lethbridge.

The Board is responsible for the overall management of the organization, including

- Developing and delivering programming by working collaboratively with other board members, artists, and partner organizations.
- Overseeing the financial resources of the organization and developing fundraising strategies.
- Ensuring the overall stability and longevity of Trap\door.

### **Expectations and Commitments**

We are a working board that actively undertakes all the administrative, organizational, and logistical tasks associated with our programming. New board members should anticipate committing approximately 10 hours a month to Trap\door business. In general, that time will consist of

- Preparing for and participating in our monthly board meeting.
- Serving on project specific sub-committees.
- Assisting in the preparation and execution of programming events.
- Attending Trap\door events.
- Corresponding with other board members, artists, or partners related to Trap\door business.

It may also include writing grant/funding applications, reviewing of financial records, creating Trap\door promotional material, and other stuff like that. We are also looking for someone willing to take on the role of Treasurer.

### **Why Get Involved?**

In addition to that warm fuzzy feeling you get by serving your community, volunteering with Trap\door has several distinct benefits.

- It's a chance to develop new skills and gain firsthand experience in not-for-profit arts administration.
- You'll gain exposure to the internal operation of artist-run centres.
- You will learn more about contemporary art practice in Alberta and beyond.
- You will have an opportunity to play a leadership role in developing and implementing contemporary art programming in Lethbridge and southern Alberta.
- You will be an active, contributing part of a vibrant arts community.

Trap\door depends on the unique perspectives, experiences, skills, and interests of the board for its vitality and relevance to the arts community. It is an open, supportive place to learn, try things out, and develop in

the arts. Sharing, learning, and challenging each other as artists is important to Trap\door and we welcome applicants of all cultural backgrounds.

### **About Trap\door**

Trap\door is a not-for-profit artist-run centre founded in 2004. Dedicated to the promotion of contemporary visual art that is challenging and critical, we encourage experimentation by artists whose work explores the peripheries of their discipline.

We differ from most artist-run centres in that we have chosen to have no permanent exhibition space. This allows us to match the artists we exhibit with locations in Lethbridge that best suit their projects. Working with a limited budget, Trap\door deliberately dedicates the majority of our funds to artist's fees, exhibition expenses, and the direct costs of providing public access to contemporary art. We collaborate with other venues and institutions, sharing resources and developing symbiotic relationships.

Trap\door meets, works, and creates in the Treaty 7 region of southern Alberta and the traditional territory of the Blackfoot Confederacy (comprising the Siksika, Piikani, and Kainai First Nations), the Tsuut'ina First Nation, and the Stoney Nakoda (including the Chiniki, Bearspaw, and Wesley First Nations), and the Metis Nation of Alberta, Region III.

This acknowledgement is meant to pay respect to the Blackfoot people past, present, and future in an effort to recognize and respect their cultural heritage, beliefs, and relationship to the land. Trap\door also acknowledges the inherently spatial and political nature of working as a nomadic artist-run centre in Lethbridge, Alberta, and strives to operate with the utmost care and humility.

### **Applying for the Board**

If you are interested, we'd like to hear from you by August 31st!

Please introduce yourself by sending an email to [trapdoorlethbridge@gmail.com](mailto:trapdoorlethbridge@gmail.com). Include a little bit of information about your experience and knowledge of contemporary art, not-for-profits, or other volunteer work. Tell us why you want to be involved with Trap\door and let us know what skills or experiences you want to share with the organization. Also, let us know if there's anything specific you want to learn!

We are happy to make this process accessible. If you would like to connect with us in another way, please leave your name and contact information in our mailbox at Casa. Someone from the Board will contact you to make other arrangements.

People who express interest in joining the board will be given a copy of our Bylaws and Terms of Reference to further inform them of the roles and responsibilities of a board member.

New board members will be elected at our Annual General Meeting to be held in September.